

#### State of New Jersey

DEPARTMENT OF COMMUNITY AFFAIRS
101 SOUTH BROAD STREET
PO Box 803
TRENTON, NJ 08625-0803

RICHARD E. CONSTABLE, III

Commissioner

CHRIS CHRISTIE
Governor

Kim Guadagno
Lt. Governor

# LOCAL FINANCE BOARD RESOLUTION

WHEREAS, an application has been submitted by Municipal Clerks Association of New Jersey to the Local Finance Board pursuant to the requirements of the Local Fiscal Affairs Law, specifically N.J.S.A. 40A:5-16, for approval of a proposed Bill Voucher and the acceptance of a facsimile or stamp certified signature on submitted vouchers for payment for use by counties and municipalities in the State of New Jersey; and

WHEREAS, the Local Finance Board has reviewed the application at its scheduled meeting of April 30, 2014; and

**NOW, THEREFORE BE IT RESOLVED,** by the Local Finance Board that the Voucher Form and the acceptance of a facsimile or stamp certified signature of Municipal Clerks Association of New Jersey for use by counties and municipalities in the State of New Jersey pursuant to <u>N.J.S.A.</u> 40A:5-16 is hereby approved;

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

APPROVED BY: THE LOCAL FINANCE BOARD

DATE: April 30, 2014

PATRICIA PARKIN MCNAMARA

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EXECUTIVE SECRETARY LOCAL FINANCE BOARD

18673/GEN-480





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Lt. Governor

May 2, 2014

Denise Szabo Bernards Twp. Municipal Clerk Assistant Administrator & 2 VP MCANJ 1 Collyer Ln. Basking Ridge, New Jersey 07920

Dear Mr. Szabo:

Enclosure(s)

Enclosed please find a Local Finance Board (Board) Resolution(s) reflecting the action the Board took at the meeting held on Wednesday, April 30, 2014.

If you have any questions regarding this information, please feel free to contact me at (609) 292-4537.

Sincerely,

Patricia Parkin McNamara

Executive Secretary

Local Finance Board



From: <u>DENISE SZABO</u>

To: "Gordon.Ball@dca.state.nj.us"

**Subject:** Request for Approval of Claimant "Voucher" Form for MCANJ

**Date:** Tuesday, April 08, 2014 2:07:45 PM

Attachments: InvoiceConfirmationMembership2014-2015.pdf

Thank you for sending me the information regarding the approval of a Claimant "Voucher" Form by the Local Finance Board.

Attached is a copy of one of the Municipal Clerks' Association of NJ (MCANJ) forms with the certification language and signature at the bottom.

The type of form, name of MCANJ officer, and address may change from year to, but the certification language will remain the same once approved.

Before presenting this to the Local Finance Board for formal approval, please take a quick look and let me know if it looks ok to you.

Thank you very much for your assistance in this matter.

Denise Szabo, RMC/MMC
Bernards Township Municipal Clerk/Assistant Administrator & 2 VP MCANJ
1 Collyer Lane
Basking Ridge, NJ 07920
908-204-3014 (phone)
908-204-3015 (fax)
dszabo@bernards.org



## Municipal Clerks' Association of New Jersey

Michele Bobrowski, Treasurer c/o Alexandria Township, 242 Little York-Mt. Pleasant Road Milford, NJ 08848

(908) 996-7071 ext. 201 or <a href="membership@njclerks.org">membership@njclerks.org</a>

#### 2020-2021 MEMBERSHIP APPLICATION SUBMISSION CONFIRMATION & INVOICE

Instructions: Print two copies.

Submit one to your employer to process payment

Return one with your payment to MCANJ at the above address

Certification by Receiving Agency		Claimant's Certification and Declaration	
I, having knowledge of the facts, certify and declare that the goods have been furnished or services have been rendered and are in compliance with specifications or other requirements, and said certification is based on signed delivery slips or other reasonable procedures or verifiable information.		I do solemnly declare and certify under the penalties of law that this invoice is correct in all its particulars; that the goods have been furnished or services have been rendered as stated herein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claims; that the amount herein stated is justly due and owing; and that the amount charged is a reasonable one.	
Signature	Date	Michele Bobrowski	
Title		Michele Bobrowski, 2020-2021 Treasurer, MCANJ Tax ID #23-7330717	
Certification by Approval Official			
I certify and declare that this invoice is correct, and that sufficient funds are available to satisfy this claim.  The payment shall be chargeable to: Appropriation Account(s) and Amounts Charged to:			
-	PO#		
Signature	Title		